

Minutes

Date: 12/9/2020

Time: 10:30 AM

Attendees: Bill Coyle, Joanna Paquin, Eilish Corey, Adam Menard, Caleb Moody

Purpose: Stormwater Committee Meeting

Notes:

- Meeting is called to order.
- Eilish presents on work completed in November 2020, including status of the outfall and interconnection inspection. To date, three potential illicit discharges have been identified. The group discuss the possible source of the third (piped) discharge but did not come to a solid conclusion. Caleb believes that the abandoned convenience store where the pipe appears to be pointing would not have anything in it that would cause such a flow. Eilish says that the next steps will be CCTV, dye testing, and/or smoke testing.
- Eilish provides an overview of the Salt Reduction Plan, which must be completed by the Town by June 30, 2021.
 - Bill says that he can provide reporting information on salt application, as will be required to be submitted to EPA going forward in the Town's annual reports.
 - The group discussed the salt reduction bylaw that is currently in place. Some modifications will be needed to fully meet the requirements of the MS4 permit, but it is a good starting point. The duplicate bylaw in the zoning bylaws will be eliminated. It was decided that businesses that received an Aquifer Special Permit under ZBA cannot have additional requirements applied retroactively; however, the Town can enforce existing regulations. Getting a list of these businesses is not straightforward but Caleb will begin to pull something together.
 - Eilish reports that there is not a good source of readily available salt education documents. Information available from UNH is good, but wordy. Adam suggests using the Chamber of Commerce as a first step toward distributing the message to businesses.
- Eilish presents drafts of an updated stormwater bylaw and rules and regulations.
 - There are several large questions that need to be considered by the committee called out in comment bubbles in the draft documents.
 - The process for permit applications was discussed. Most projects start with ZIR and DCG, calling Caleb's office, or just show up as building permit applications. It was suggested that a disclaimer be added to the building permit application to make

applicants award of the stormwater permit. To ensure compliance, a building permit would not be issued until the stormwater permit was completed. Will need to look into whether certification of completion can be done automatically using peopleforms.

- The schedule and approach for implementing the bylaw was discussed.
 - Warrants open at the beginning of march and are typically done in late April. They typically go before the BOS and Zoning in March/April.
 - Having public informational meetings ahead of time is considered a way to show why these changes are needed. Following the holidays, meetings will be scheduled with the Board of Selectmen, Conservation Commission, and ZBA/Planning Board.
- Bill makes a motion to adjourn and Adam seconds. All agree. Meeting ends at 11:34am.

Action Items:

- Caleb to start compiling list of businesses with an Aquifer Special Permit.
- Eilish to begin a draft for modifying the existing salt reduction bylaw.
- Eilish to develop public education documents for salt reduction.
- Committee members to review drafts of stormwater bylaw and regulations using track changes. Comments will be sent to Eilish, who will combine into one document.
- Eilish to develop disclaimer to be added to building permit application (similar to conservation commission disclaimer) for the stormwater permit.
- Eilish to look into getting on agendas for public information meetings.