

MINUTES

SCHOOL COMMITTEE MEETING

Location: 5 West Street, School Committee Room

June 14, 2022 6:00 p.m.

**In Attendance:**

Jessie Harrington

Gail Holloway

Meghan McCrillis

Brooke Wrenn

Beth Chamberland

[Janice King](#)

Karen Ballway

**Absent**

Samantha Raphael

**Zoom**

[Cecelia Wirzbicki](#)

**CALL TO ORDER:**

Jessie Harrington called the meeting to order at 6:30 p.m.

**CITIZENS' COMMENTS:** None

**SPECIAL RECOGNITIONS:**

Sr. Todd Lemon was sworn in as the new chief of police. Alen Keller has been named Assistant Superintendent. He toured the buildings today. Dr. Chamberland made mention of Katherine Defosse and her accomplishments in track. Dr. Chamberland also recognized the Auburn High School students for their recognition at the Tammy awards.

**Minutes:** 6/1/22

Jessie Harrington entertained a motion to accept the minutes from 6/1/22.

Meghan MCCrillis made a motion to accept the minutes from 6/1/22. Gail Holloway seconded the motion, it was unanimously approved.

**STUDENT REPRESENTATIVES REPORT:** None

**SUPERINTENDENT'S REPORT:**

**Spotlight on Students**

This year, Auburn Middle School offered an after-school program enabling students to learn American Sign Language. Dr. Chamberland had invited the students and faculty advisor Sara Reid to join us this evening and share what they have learned during their time in this group. Unfortunately, they were not able to attend this evening.

**COVID 19 Summary**

Dr. Chamberland stated we continue to monitor daily cases of COVID 19 while maintaining an ongoing relationship with the Auburn Board of Health. We are reviewing our current testing supplies given the notification that DESE will not continue the in-school testing program for the 2022-2023 school year.

**UNFINISHED BUSINESS:**

**Updated Bullying Policy**

Jessie Harrington entertained a motion to approve the updated Bullying Policy.

Meghan McCrillis made a motion to approve the updated Bullying Policy. Gail Holloway seconded the motion, it was unanimously approved.

**Updated Restraint Policy**

Jessie Harrington entertained a motion to approve the updated Restraint Policy.

Brooke Wrenn made a motion to approve the updated Restraint Policy. Gail Holloway seconded the motion, it was unanimously approved.

**Updated Staff Conduct Policy**

Jessie Harrington entertained a motion to approve the updated Staff Conduct Policy.

Brooke Wrenn made a motion to approve the updated Staff Conduct Policy. Gail Holloway seconded the motion, it was unanimously approved.

### **Staff Handbook**

Jessie Harrington entertained a motion to approve the Staff Handbook.

Gail Holloway made a motion to approve the Staff Handbook. Brooke Wrenn seconded the motion, it was unanimously approved. Motion was amended as this did not need approval, it is a working document

### **Updated Building Use Fee Schedule**

Jessie Harrington entertained a motion to approve the updated Building Use Fee Schedule.

Brooke Wrenn made a motion to approve the updated Building Use Fee Schedule. Gail Holloway seconded the motion, it was unanimously approved.

### **Student Handbook Updates**

Jessie Harrington entertained a motion to approve the Student Handbook Updates.

Meghan McCrillis made a motion to approve the Student Handbook Updates. Gail Holloway seconded the motion, it was unanimously approved.

### **NEW BUSINESS:**

#### **Food Services**

#### **Information and Action**

Auburn Food Services Director, Janice King, reported to the committee updates for the department including a review of MA State DESE and Federal USDA funding and nutrition requirements FY23, status of collaborative bids for FY 23, return to pre-covid free/reduced/paid categories, recommendations for meal prices for next year, and new program initiatives. Meal prices have not increased in 6 years. Mrs. King suggested we wait until December/January for any possible increases. It was suggested to increase the pay for casual subs to \$14.25 per hour to be locally competitive.

Jessie Harrington entertained a motion to approve the increase in pay for casual subs. \$14.25.

Meghan McCrillis made a motion to approve the increase in pay for casual subs to \$14.25. Gail Holloway seconded the motion, it was unanimously approved.

## **Remote/Hybrid Public Meetings**

We have been notified by Town Manager Jacobson, that the statute allowing for public bodies to offer hybrid/remote participation in such meetings will expire on July 16, 2022. This means that as of July 16, 2022 we are no longer able to offer this as an option to our community members.

## **TEACHING AND LEARNING REPORT:**

### **2019 Views of Climate and Learning Survey Data(VOCAL)**

The School Committee expressed interest in the VOCAL Data cited in the CLEE report at our last meeting. Dr. Chamberland said, while it took some digging, she was able to find this report that presented the data used by CLEE in a more meaningful way. We do not have results from 2021 given that student participation was greatly diminished due to the pandemic. This annual survey was made available again this school year and she will share those results when available. Dr. Chamberland suspects our results may reflect a decline in the coming year given the trauma of the past two years.

Gail Holloways stated the results look good for Auburn

Jessie Harrington commented it was good for the staff to see as well.

Dr. Chamberland said our efforts have increased but it may not be reflected in next year's data due to the pandemic.

### **Class of 2022 Scholarships**

Dr. Chamberland informed the committee that In their packet she had provided a list of Scholarships received by the members of the Class of 2022. She thanked all of the donors for their generosity.

### **School Day Games**

Dr. Chamberland stated today the first Annual School Day Games took place at Auburn High School. Led by Mrs. Deluca and a team with representatives from each school building, our special athletes and their partners participated in what we believe will be another amazing tradition for the Auburn Public Schools.

## **BUSINESS/FINANCIAL REPORT:**

### **Year to Date Budget Report**

Mrs. Wirzbicki provided a year to date budget report dated June 9, 2022 for review.

### **Omnibus Transfers**

Mrs. Wirzbicki has been working with Dr. Chamberland and the Leadership Team with regard to the FY22 Budget closure and she will have transfers for the committee at the next meeting.

Dr. Chamberland stated she was not sure if we need to have the June 29th meeting, we will touch base and schedule the meeting if needed.

Gail Holloway asked Mrs. Wirzbicki if there is an escalator clause in the bus contract. Mrs. Wirzbicki stated that no there is not.

Harrington entertained a motion to adjourn the meeting.

Gail Holloway made the motion to adjourn for the evening. Meghan McCrillis seconded the motion, it was unanimously approved.

Meeting adjourned at 8:00pm.

### **Adjournment Roll Call Vote**

Respectfully submitted,

Mandy Williams

Recording Secretary

#### **Referenced Documents:**

**Meeting Minutes for 6/1/22**

**Updated Bullying Policy**

**Updated Restraint Policy**

**Updated Staff Conduct Policy**

**Staff Handbook**

**Building Use Fee Schedule & Application**

**SWCEC 3rd Quarter Report**

**Confidential Secretary Job Description**

**Handbook Updates**

**Food Services Information**

VOCAL Data

Class of 2022 Scholarship Recipients List

Year to Date Report Dated 6/9/22

Approved 9-7-22