

Select Board Minutes
Monday, February 14, 2022 - 6:30 PM

Meeting to be held by remote participation in accordance with Chapter 20 of the Acts of 2021

Present: Tristan Laliberte, Scott Wrenn and Sara Rufli
Not Present: Daniel Carpenter and Lionel Berthiaume
Also Present: Town Manager Julie A. Jacobson and CFO/Asst. Town Manager Ed Kazanovicz

Chair Tristan Laliberte called the meeting to order at 6:33 P.M. He announced that the meeting was being recorded and asked if anyone else was recording the meeting. No one so indicated.

Public Comments

There were no public comments.

Public Hearings/Presentations

There were no public hearings or presentations.

Communications

There were no items.

Select Board General Items

Common Victualer License Application – Rockette Nutrition 850 Southbridge Street, Auburn, MA.

The Select Board reviewed the license application documents and comments/recommended conditions from the Development Coordinating Group (DCG) to be placed on the license.

- The applicant shall obtain all necessary permits and inspections from Town Departments, Boards, and Commissions;
- The applicant shall obtain all necessary permits and inspections from the Board of Health;
- The applicant must remain up-to-date with all annual licenses and permits;
- The applicant shall obtain any necessary permits from the Building Department and review any applicable ADA requirements.

The Select Board voted to approve the license, provided that all applicable requirements of the state and town and any of its departments, boards and commissions have been fulfilled. Said license is subject to all the conditions stated upon it. Failure to comply with any and all the conditions shall invalidate the license and render it null and void and with the conditions of the DCG to be placed on the license (Motion made by Mr. Wrenn; motion seconded by Ms. Rufli) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Seasonal Open Air License on Town Property – Girl Scout Cookie Drive Thru Pop-Up Events at Auburn Public Library Parking Lot – Saturdays February 19th and March 5^h and Sundays February 20th and March 6th.

Kristina Ashold was participating remotely and she gave background about the event this year. She said that there were no changes from the prior years of the Drive Thru Pop-Up Events at the Library.

Library Director Jean Collins described some of the plans for the event.

The Board reviewed the application documents, approval from the Library Director to use the library parking lot, and recommendations from the DCG for the license.

- The applicant shall obtain all necessary permits and inspections from Town Departments, Boards, Commissions, most notably the Board of Health;
- The applicant shall submit a certificate of liability insurance;
- Confer with Police Department to see if a traffic detail is necessary;
- Follow Board of Health recommendations for storage of the product.

The Select Board voted to approve the license, provided that all applicable requirements of the state and town and any of its departments, boards and commissions have been fulfilled. Said license is subject to all the conditions stated upon it. Failure to comply with any and all the conditions shall invalidate the license and render it null and void and with the conditions of the DCG to be placed on the license (Motion made by Mr. Wrenn; motion seconded by Ms. Rufli) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

The Select Board voted to approve the request to waive the license fee (Motion made by Ms. Rufli; motion seconded by Mr. Wrenn) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Vote to Open the May 3, 2022 Annual Town Meeting Warrant

The Select Board voted to open the warrant for the May 3, 2022 Annual Town Meeting Warrant (Motion made by Mr. Wrenn; motion seconded by Ms. Rufli) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Vote to Close the May 3, 2022 Annual Town Meeting Warrant on Monday, March 7, 2022 at 7:00 PM.

The Select Board voted to close the May 3, 2022 Annual Town Meeting Warrant on Monday March 7, 2022 at 7:00 P.M. (Motion made by Ms. Rufli; motion seconded by Mr. Wrenn) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Gift Acceptances in Accordance with MGL Chapter 44, Section 53A

The Select Board voted to approve with gratitude a gift acceptance from the Firefighters Association in the amount of \$50.00 to the Fire/Rescue Department for the Fire Department Gift Account (Motion made by Mr. Wrenn; motion seconded by Ms. Rufli) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

The Board voted to approve with gratitude the following gift acceptances totaling \$172.00 to the Department of Development & Inspectional Services Animal Control as donations to the Kathleen Sabina Animal Compound in honor of Betty White:

- From Kathleen Sabina of Auburn \$ 50.00
- From Betty Ann Carpenter 5.00
- From Robert & Debra Roy of Auburn \$117.00

(Motion made by Ms. Rufli; motion seconded by Mr. Wrenn) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Proclamations and Recognitions

Request from Assistant Scoutmaster of Troop 53 for Eagle Scout Proclamation for Ceremony on March 27th.

The Select Board reviewed the letter from the Assistant Scoutmaster of Troop 53 requesting recognition for Scout Harrison Ganong, who will be presented his Eagle Scout rank on March 27, 2022.

The Select Board voted to approve the proclamation for Harrison Ganong in recognition of his achievement (Motion made by Mr. Wrenn; motion seconded by Ms. Rufli) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Town Manager Items

Vote to authorize the Town Manager to accept and expend a grant of up to \$30,000 from the State's Hazard Mitigation Grant Program (HMGP) to update the Town's Hazard Mitigation Plan.

Town Manager Jacobson described the grant for the hazard mitigation plan that needs to be updated every five years. The State has advised that the Town should apply now as it takes a while to prepare the plan.

The Select Board voted to authorize the Town Manager to accept and expend a grant of up to \$30,000.00 from the State's Hazard Mitigation Grant Program (HMGP) to update the Town's Hazard Mitigation Plan (Motion made by Mr. Wrenn; motion seconded by Ms. Rufli) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Notice on Retirement of Police Chief Andrew Sluckis and appointment of Lieutenant Todd Lemon to Provisional Chief of Police.

The Town Manager spoke about the notice from long-time Police Chief Andrew Sluckis on his retirement. She advised the Board that she has appointed Lt. Todd Lemon as the Provisional Police Chief until an assessment center can be conducted under the Civil Service. Then the Select Board will need to confirm the appointment of the permanent Police Chief.

Select Board members thanked Chief Sluckis for his many years of service to the Town of Auburn.

Veteran's Agent Update.

The Town Manager gave an update on the Veterans Services Officer position that was made vacant by the recent passing of Lincoln Barber.

Tabled Items

There were no items.

Select Board Member Items

There were no items.

Chair Laliberte asked if there were any corrections to the minutes of November 29, 2021. There being none, the Chair Tristan Laliberte accepted the minutes of November 29, 2021.

The meeting was adjourned at 6:59 P.M. (Motion made by Mr. Wrenn; motion seconded by Ms. Rufli) roll call vote: Ms. Rufli, Yes; Mr. Wrenn, Yes; Mr. Laliberte, Yes – passed 3 to 0.

Submitted: Sharon A. Kwiatkowski
Adm. Assistant to Town Manager

The following documents were part of the Select Board's Meeting of February 14, 2022 and are retained in the Executive Office of the Town Manager:

- February 14, 2022 Agenda
- License application documents- Common Victualer License-Rockette Nutrition 850 Southbridge Street, Auburn, MA.; Comments/recommendations from Development Coordinating Group (DCG) dated January 19, 2022
- Application documents – Seasonal Open Air License on Town Property Girl Scout Cookie Drive Thru Pop-Up Events at the Auburn Public Library Parking Lot on Saturdays February 19th and March 5th and Sundays February 20th and March 6th; Comments/recommendations from DCG dated February 2, 2022; Email of support and recommendation from Library Director to use the Library parking lot for the events
- Gift Acceptance Forms – Fire/Rescue total \$50.00; Department of Development and Inspectional Services totaling \$172.00
- Request from Assistant Scoutmaster of Troop 53 for Eagle Scout Proclamation for Ceremony on March 27, 2022
- Veterans Agent Update by Town Manager dated February 14, 2022
- Minutes of November 29, 2021